

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
August 13, 2015

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 p.m. in the Multi-Purpose Room located at 201 W. Gray Street on the 13th day of August, 2015, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT:	Members Keith Allen, Joan Goth, Matthew Leal, Mike McIlvoy, and David Wilson
ABSENT:	Malaka Elyazgi, Lea Greenleaf, William Scanlon, and Chair Eddie Sims
COMMITTEE LIAISONS:	Robert Wasoski, FOP (absent) Ryan Carter, OU (absent) IAFF (position vacant)
STAFF PRESENT:	Suzanne Krohmer, Budget Manager Jim Bailey, Deputy Fire Chief Major JD Younger, NPD Lt. Jamie Shattuck, NPD Capt. Todd Gibson, NPD Beverly Armstrong, NPD Admin. Tech.
OTHERS PRESENT:	Jessica Bruha, Norman Transcript Roger Gallagher, Citizen Casey Holcomb, Citizen

Item 2, being:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF JULY 9, 2015.

Member Leal moved that the Citizens Public Safety Oversight Committee minutes of July 9, 2015, be approved, which motion was duly seconded by Member Allen;

and the question being to approve the Citizens Public Safety Oversight Committee minutes of July 9, 2015, a vote was taken with the following result:

YEAS:	Members Keith Allen, Joan Goth, Matthew Leal, Mike McIlvoy, and David Wilson
NAYES:	None

Co-Chair Wilson declared the motion carried and the Citizens Public Safety Oversight Committee minutes of July 9, 2015, are approved.

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ITEM 3, being:

MONTHLY UPDATES

Finance Report

Suzanne Krohmer presented the Monthly Detailed Finance Report. First month of the fiscal year data presented. Question was asked if sales tax projections for the new year were lower. Yes, in FYE 15 it was 4.2%, this fiscal year we budgeted a 2.5%

Fire Department

Deputy Chief Bailey said there were a couple of things going on. We have training at the end of this month for Swift Water Rescue at Broken Bow Lake. He told the Committee that there will be 24 Swift Water Rescue people. We are providing 4 instructors, 14 members are from Norman and 10 are from Moore. At the end of the month we will send four guys down to Houston to pick up the two Zodiac rescue boats and spend an extra day to have training from the manufacturer. We can start the swift water training after we receive the boats.

We were able to bump up the purchase of the ladder truck by one month, from October to September. It takes about nine months to build. We have particular equipment we want on the truck that fits our needs. This will be a 100 foot platform. Member Allen asked if that would make anything in this town unreachable. Bailey said yes, the reach of a 100 foot ladder is equivalent to about seven stories or floors. 99% of the things that we do will be lower than that.

A question was asked about the rescue boats. The boats are 45 horsepower and about 10 feet long.

Member Allen said we have a lot of new members that have not seen the new fire stations. For the October meeting the Fire Department would like to host the Committee at Fire Station #9 and give a short overview of the Fire Department and look at the equipment. The Rescue Boats should be received so the Committee can see them at the Station.

Police Report

Lt. Shattuck made presentation. Police Department has completed a preliminary work plan for the next year and will have it to the Committee next month. The Police Department is teaming up with University Outreach to conduct an annual or bi-annual satisfaction survey so we can provide better services to the community. Norman Public Schools start August 20th; officers will be patrolling school areas in the mornings to remind drivers that school is in session. The next Coffee with a Cop is September 14th at the Starbucks on Boyd.

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ITEM 4, being:

RCC CONSULTANTS, INC. (RADIO CONSULTANTS) REPORTS AND RADIO SYSTEM UPDATE

Major Younger discussed the start of the Phase II of the radio system update. RCC the radio consultants we used for Phase I have declared bankruptcy a few months back. They were acquired by a larger consultant firm Black Beach. This gave the City pause as to continuing with that company. Staff has done research into other consultant services and is preparing an agenda item for Council for a Phase II consultant. The impact of this vendor change on the project is negligible. It just puts a kink in the project for about a month.

Member Allen asked if we got what we needed with Phase I and Major Younger replied yes. Bringing in the consultant helped the City clarify what the City needed to be concerned about and what is needed. Member Allen asked if there were vendor options for Phase II. Major Younger replied yes there are options. Motorola sells about 70 to 75 percent of the products. Harris sells about 9 to 14 percent and 10 to 11 percent are two or three other vendors. All are reputable firms. Technical solutions P25 for project 25 is the industry standard. The system has to be inter-operable between other vendors.

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ITEM 5, being:

UPDATE ON MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF NORMAN AND NORMAN PUBLIC SCHOOL DISTRICT FOR THE SCHOOL RESOURCES OFFICER PROGRAM

Lieutenant Shattuck made the presentation. Member Leal said the examples of MOUs from other cities were very helpful. He said the Legal departments of both the City and the Norman Public Schools are reviewing a draft now. Lt. Shattuck said that cost sharing is still to be decided. The structure has been written. Member Allen said maybe by the next meeting the Committee can see a draft and agreed with Member Leal that the other cities' documents were interesting. Member Goth said the different spending methods of the cities' examples were interesting. Member Wilson said the Committee will continue to discuss this and put it on next month's agenda. Major Younger said that the Committee will see a draft before the Council accepts it.

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ITEM 6, being:

UPDATE ON POLICE DEPARTMENT VIDEO CAMERA SYSTEM AND USE POLICIES AND HOUSE BILL 1037

Lieutenant Shattuck made the presentation. He said the company we initially had a contract with has been acquired by a different company and the company wants to change the terms of the agreement. So we are having issues with negotiating that. So the Department is re-assessing. Member Leal asked if there was a contingency company. Major Younger replied that there were multiple

responses to the RFP and if we can't get an agreement with the first company, we have two to three other choices and will re-visit current product offerings they have. This is an evolving industry. We have to look at compatibility with our existing infrastructure. Member Allen asked if we had bought all the cameras. Major Younger said No, we have not completed that. If we go with another company we might go with another camera. We have paid some money towards the initial contract, but have not completed it.

Member Allen asked if there had been any further discussion about the rules and regulations about when to turn cameras on and off due to the new House Bill. Major Younger said yes, balancing transparency versus privacy is the major issue. Yes, we are looking at Oklahoma state law and we are looking at the best practices throughout the country. The policies will be constantly moving the next few years. Member Allen asked if the biggest problem was entering private residences. Lt. Shattuck said yes and juveniles. Major Younger said citizen privacy issues are the industry's main concern and developing a standardized advisement that an officer is recording when contact is made with the individual. We have to balance the safety of the officer and citizen privacy. Lt. Shattuck said they predict a smooth transition into video cameras. We already have and use audio recorders, so the camera transition shouldn't be an issue with the officers.

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ITEM 7, being

DISCUSSION REGARDING TRAFFIC CONCERNS, CONSTRUCTION PROJECT SIGNAGE AND RELATED TRAFFIC ACCIDENTS

Member Leal said about a week after their last meeting his wife had a wreck on Main Street. The middle lane was blocked off by Golden Corral and the confusion from the signage contributed. There is still a lot of confusion of signage at projects. Member Wilson said he is concerned with the barriers being maintained. On Lindsey Street the north lane was shut off and a pylon was smashed down. He didn't know how long it had been that way. Traffic was moving into the closed lane since the pylon was down. Keeping the barriers maintained and monitored is the biggest concern.

Matthew Leal asked if OU has sent a message to students to avoid Lindsey. Member Allen said there must have been something because of all the activity at the Lloyd Noble parking lot. Imhoff was closed down. He asked if the website that was discussed at the last meeting was basically about Lindsey. The answer was yes.

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ITEM 8, being:

DISCUSS DRAFT OF COMMITTEE'S ANNUAL REPORT AND POSSIBLE APPROVAL OF THE ANNUAL REPORT

Member Goth asked if the missing goal was corrected. PD said there are only eight goals, the report was mis-numbered and the correction has been made. Member Goth asked why the original COP work plan was included. Lt. Shattuck said we continue to work at community policing and we will replace the old report with a new one. Krohmer said that question was raised to the Committee at the

last meeting and it was determined to include the report. Member Goth said I can't imaging keeping every report with the annual report.

Member Allen asked about inter-fund transfers from the Public Safety Sales Tax Fund. Krohmer said there were no inter-fund transfers budgeted for FYE 16.

Krohmer said the correction on the goal numbering would be corrected. Member Allen asked if we had received any language from Member Greenleaf. Krohmer said "No" she did not get any corrections from any members.

Member Leal moved that the Citizens Public Safety Oversight Committee Annual Report for Fiscal Year Ending 2015 be approved, which motion was duly seconded by Member Goth;

and the question being to approve the Citizens Public Safety Oversight Committee Annual Report for Fiscal Year Ending 2015, a vote was taken with the following results;

YEAS: Members Keith Allen, Joan Goth, Matthew Leal, Mike McIlvoy, and David Wilson

NAYES: None

Co-Chair Wilson declared the motion carried and the report approved with that correction.

Krohmer said she will let the Committee know when the report goes to Council. It will probably be the first meeting in September.

Member Allen asked about the five-year plan. We have the PSST money and we want to plan how we are going to use is and how we are going to move forward. Major Younger said the Department has goals and each division has their own objectives.

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ITEM 9 being:

ESTABLISH AGENDA TOPICS FOR THE SEPTEMBER 10TH MEETING

Consensus of the Committee to have the same items on this agenda on the September agenda to be discussed, but Member McIlvoy said remove item number 8 (for the annual report).

- Update on Radio Consultants and radio system
- Update on MOU between City of Norman and Norman Public Schools
- Update on police video camera system
- Update on traffic construction zone issues

It was discussed to have a show and tell at Fire Station #9 for the October meeting and put it on the September agenda to discuss the location. Member Allen said, Eddie talked about coordinating the Leadership Norman class with the Committee for the show and tell. Deputy Chief Bailey said they

will give an overview of the two departments and some history. Lt. Shattuck said they might have to make it a day long class instead of four hours.

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ITEM 10 being:

MISCELLANEOUS COMMENTS

Lt. Shattuck discussed the new ticket readers the traffic enforcement officers will have. They are hand held devices that can scan driver's licenses. Parking services officers already have the readers. They are having training on them tomorrow. Member McIlvoy said they should build the body camera into the reader.

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ITEM 11, being

ADJOURNMENT

Member Leal moved that the Citizens Public Safety Oversight Committee meeting adjourn, which motion was duly seconded by Member Goth;

and the question being to adjourn the Citizens Public Safety Oversight Committee meeting, a vote was taken with the following results;

YEAS:	Members Keith Allen, Joan Goth, Matthew Leal, Mike McIlvoy, and David Wilson
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NAYES:	None
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Co-Chair Wilson declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 4:45 pm.